

Central Intelligence Agency



Washington, D.C. 20505

3 April 2019

Mr. Michael Best  
MuckRock  
DEPT MR 28989  
411A Highland Avenue  
Somerville, MA 02144-2516

Reference: F-2017-01326

Dear Mr. Best:

This is a final response to your 5 April 2017 Freedom of Information Act (FOIA) request for **“an unredacted copy of the Procurement Management Staff, OL Weekly Report for the Week Ending 19 January 1988. A redacted copy of this document was added to CREST with the document number CIA-RDP90-00078R000100010038-7.”** We processed your request in accordance with the FOIA, 5 U.S.C. § 552, as amended, and the CIA Information Act, 50 U.S.C. § 3141, as amended.

We have located and completed a re-review of the document responsive to your request and determined that additional information can be released in the one document, consisting of four pages.

Therefore, it can be released in segregable form with deletions continuing to be made on the basis of FOIA exemptions (b)(3) and (b)(6). A copy of the document and an explanation of exemptions are enclosed. Exemption (b)(3) pertains to information exempt from disclosure by statute. The relevant statutes are Section 6 of the Central Intelligence Agency Act of 1949, as amended, and Section 102A(i)(1) of the National Security Act of 1947, as amended. As the CIA Information and Privacy Coordinator, I am the CIA official responsible for this determination. You have the right to appeal this response to the Agency Release Panel, in my care, within 90 days from the date of this letter. Please include the basis of your appeal.

If you have any questions regarding our response, you may contact us at:

Central Intelligence Agency  
Washington, DC 20505  
Information and Privacy Coordinator  
703-613-3007 (Fax)

Please be advised that you may seek dispute resolution services from the CIA's FOIA Public Liaison or from the Office of Government Information Services (OGIS) of the National Archives and Records Administration. OGIS offers mediation services to help resolve disputes between FOIA requesters and Federal agencies. You may reach CIA's FOIA Public Liaison at:

703-613-1287 (FOIA Hotline)

The contact information for OGIS is:

Office of Government Information Services  
National Archives and Records Administration  
8601 Adelphi Road – OGIS  
College Park, MD 20740-6001  
202-741-5770  
877-864-6448  
202-741-5769 (fax)  
[ogis@nara.gov](mailto:ogis@nara.gov)

Contacting the CIA's FOIA Public Liaison or OGIS does not affect your right to pursue an administrative appeal.

Sincerely,

A handwritten signature in black ink, appearing to read "Riggs Monfort".

Riggs Monfort  
Information and Privacy Coordinator

Enclosures

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## Explanation of Exemptions

### Freedom of Information Act:

- (b)(1) exempts from disclosure information currently and properly classified, pursuant to an Executive Order;
- (b)(2) exempts from disclosure information, which pertains solely to the internal personnel rules and practices of the Agency;
- (b)(3) exempts from disclosure information that another federal statute protects, provided that the other federal statute either requires that the matters be withheld, or establishes particular criteria for withholding or refers to particular types of matters to be withheld. The (b)(3) statutes upon which the CIA relies include, but are not limited to, the CIA Act of 1949;
- (b)(4) exempts from disclosure trade secrets and commercial or financial information that is obtained from a person and that is privileged or confidential;
- (b)(5) exempts from disclosure inter-and intra-agency memoranda or letters that would not be available by law to a party other than an agency in litigation with the agency;
- (b)(6) exempts from disclosure information from personnel and medical files and similar files the disclosure of which would constitute a clearly unwarranted invasion of privacy;
- (b)(7) exempts from disclosure information compiled for law enforcement purposes to the extent that the production of the information (A) could reasonably be expected to interfere with enforcement proceedings; (B) would deprive a person of a right to a fair trial or an impartial adjudication; (C) could reasonably be expected to constitute an unwarranted invasion of personal privacy; (D) could reasonably be expected to disclose the identity of a confidential source or, in the case of information compiled by a criminal law enforcement authority in the course of a criminal investigation or by an agency conducting a lawful national security intelligence investigation, information furnished by a confidential source; (E) would disclose techniques and procedures for law enforcement investigations or prosecutions if such disclosure could reasonably be expected to risk circumvention of the law; or (F) could reasonably be expected to endanger any individual's life or physical safety;
- (b)(8) exempts from disclosure information contained in reports or related to examination, operating, or condition reports prepared by, or on behalf of, or for use of an agency responsible for regulating or supervising financial institutions; and
- (b)(9) exempts from disclosure geological and geophysical information and data, including maps, concerning wells.

April 2012

PROCUREMENT MANAGEMENT STAFF, OL  
WEEKLY REPORT  
Week Ending 19 January 1988

1. Status of Tasks Assigned by Senior Management:

NO On 13 January, the Chief, Procurement Management Staff (OL/PMS) and the Procurement Executive met with representatives from the Office of the Comptroller and the Offices of Finance (OF) and Information Technology and Logistics to review first quarter procurement activity. The yearend notice approved by the Comptroller was also reviewed. All expressed agreement with changes being implemented for fiscal year (FY) 1988. (U)

2. Major Events That Have Occurred During the Preceding Week:

a. Procurement Note (PN) Status:

NO PN 192, Work in Process Reports, was approved by the Director of Logistics (D/L) and distributed to all procurement elements on 15 January. (U)

b. Contract Officer Intern Program (COIP):

(b)(3)

NO (1) [ ] wrote an item of interest on the COIP for the Logistics Career Board meeting to be held the week of 18 January. (U)

NO (2) The design of the COIP certificate has been submitted to Printing and Photography Division, OL, for preparation. (U)

c. Agency Contract Review Board (ACRB) Activities:

NO (1) The ACRB convened on 12 January in an executive session to review a Directorate of Operations (DO) docket with a contract value of [ ] It was decided that a limited competition between two contractors would be conducted by Special Activities Staff, DO, in lieu of the sole source award as proposed in this docket. (c)

(b)(3)

NO (2) Three dockets, with a total dollar value of [ ] were reviewed by the Board on 19 January. All three cases were recommended by approval by the D/L with no caveats. (c)

(b)(3)

[ ] (b)(3)

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d. CONIF Activity:

(1) CONIF input 184 contracts and 131 amendments into its system during the past week. (AIUO)

e. Automation Activities:

(1) A group from the Agency visited Texas Tech on 11 January to discuss specific computer software application. The group consisted of three Agency employees [redacted] Lora A. Mackin, [redacted] Ron and Betty Meikle of Systems Exploration, Inc. (SEI), and [redacted] of the Automation Institute at Texas Tech. Texas Tech does contractual work for SEI and has helped develop procurement management software. The Office of Research and Development (ORD) and OL are evaluating possible support to [redacted] in FY 1988 for development of a computer expert system for contract generation. (U)

(2) [redacted] and [redacted] Chief, Processing and Analysis Technology Group, ORD, met to discuss potential computer applications to the procurement process. In particular, he will be supportive in development of the large contract spreadsheet now being developed in OL/PMS for the Office of Development and Engineering to assist that component during a large upcoming procurement (request for proposal through award). (U)

(3) [redacted] met with [redacted] OD&E, to receive work breakdown structure data on a large upcoming OD&E contract (estimated \$150 to \$200 million). OL/PMS has begun work to build the large elaborate LOTUS 1.2.3 spreadsheet needed to support this contract. (U)

(4) [redacted] met with [redacted] to discuss and gather materials for putting portions of the Contract Process Course (for contracting officer's technical representatives) on the four COMPAQ portable computers recently approved for purchase by OL. [redacted] will provide data in about two weeks, and OL/PMS will begin building the computer programs for the 2-day negotiation exercise which is part of the class. We expect to have acquired and loaded the computers in time for the February class running. Other portions of the course will be subsequently added. (U)

(5) The Contract Team Local Area Network Working Group (CTLAN/WG) held its second meeting in its continuing epic quest to define the optimum way to automate portions of the contract

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*PE has talked OLC re this*  
*PE: What is going on here creating are a monster!*

NO

NO

NO

NO

NO

NO

*on is he developing into an ADP guru.*

*is [redacted] with the nuts + bolts of program*

(b)(3)  
(b)(6)  
(b)(6)  
(b)(6)  
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teams activities, in coordination with CONIF, CLAS, and other offices' ADP plans. (U)

NO ✓ (6) [redacted] Mrs. Mackin, and [redacted] visited the Lancaster Building at Tyson's Corner for a demonstration by SEI on its procurement management software (PROMIS +). This software system is to be investigated by the CTLAN/WG as a candidate for purchase and use by OL contract teams. (U) (b)(3)

NO ✓ (7) [redacted] visited Advanced Projects International for a demonstration of an advanced optical reading and search system being conducted for the Intelligence Community. This type of system may possibly have applicability to the procurement process. (U) (b)(3)

f. Government-Furnished Property (GFP) Report:

NO Amendment No. 3 to the annual GFP report was written, signed, and forwarded to the appropriate offices. (U)

g. Training:

NO (1) Lorene B. Dorr reported that she is gathering information, justifying OL/PMS sponsorship of a workshop pertaining to interpersonal communication skills and image management. A memorandum was drafted to submit to the Office of Training and Education in the first step toward approval. (U)

NO (2) [redacted] is in the second week of a 3-week course as part of his fulfillment of the Career Training Program. (U) (b)(3)

NO (3) Mrs. Dorr reported that she has designed and created an evaluation sheet for internal monitoring of procurement courses by OL/PMS. (U)

h. General Services Administration (GSA) Bulletin Board:

NO During this reporting period, OL/PMS received the crosstalk software required for accessing the "GSA Bulletin Board." The Wang personal computer is in place and, as soon as the software and modem can be installed, data on ineligible, suspended, and debarred contractors can be accessed weekly. (U)

i. Industrial Review Panel (IRP) Meeting:

NO Seven cases were reviewed at the 14 January IRP meeting, with [redacted] representing OL. (U) (b)(3)

C O N F I D E N T I A L

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3. Upcoming Events:

NO (1) [ ] will visit the Directorate of Intelligence Contract Team on 20 January for a demonstration of the FARA system. (U) (b)(3)

NO (2) [ ] will talk with the Deputy Chief, Commercial Systems and Audit Division, OF, this week regarding the contract settlement process. It is hoped that the outcome of this meeting, which will also be attended by the Deputy Chief, Audit and Certification Division, OF, and a representative from the Contract Administration and Settlement Branch, Procurement Division, OL, will be a positive approach to expediting the settlement process. (U) (b)(3)

NO (c) [ ] will meet with a representative from Price Waterhouse and Company this week to provide information and possibly data from CONIF regarding the competition of contracts. (U) (b)(3)

4. Management Activities and Concerns:

NO OL/PMS will continue to keep senior management apprised of significant management activities and concerns as appropriate. (U)

↓  
I hope this  
gives you who saying

C O N F I D E N T I A L